



ADMISSIONS POLICIES

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OVERVIEW

This document sets out the principles and policies which govern the admission of international students to all FIC programs.

An international applicant is one who does not hold citizenship or permanent resident status in Canada, or one who has provided a completed and signed a Non-Resident Declaration Form. The language of instruction at FIC is English. International students must demonstrate a suitable level of English proficiency before being admitted to a program.

ADMISSION CRITERIA

Age

The minimum age requirement at FIC is 17 years old.

Academic

In order to study at FIC, students must demonstrate that they have the appropriate qualifications. A guide to appropriate country specific equivalents can be found here: [FIC Admissions Requirements](#)

FIC accepts students who have met academic requirements. Students with prior post-secondary studies can be accepted into FIC should they meet our defined criteria. Please see our Admissions webpage for more information.

Meeting minimum admissions requirements as listed does not guarantee admission. This information is a guide only and is subject to change without notice.

English Language

English is the language of instruction at FIC. International students must demonstrate a suitable level of English language proficiency before being admitted to any FIC program, through provision of evidence of achieving the required scores. Entry levels and acceptable forms of evidence of English proficiency can be found on the FIC website at [FIC English Requirements](#)

Please note that students who exceed the direct-entry English requirement may be exempt from the Academic Literacy course, mandatory for all direct-entry students. The Canadian High Commission may, from time to time in accordance with visa assessment level guidelines, place additional English language proficiency requirements on students from specific countries or require students to undertake additional English language instruction onshore before commencing the FIC program.

Verification of Qualifications

All applications are required to be accompanied by true and certified copies of documents verifying academic qualifications and results. All documents are verified online where the service is available. All international qualifications are checked against the UK National Information Centre (UK ENIC/ECCTIS) for the recognition and evaluation of international qualifications and skills. UK ENIC/ECCTIS is a globally recognized provider of solutions and services in international education, supplying official source of comparison information and advice on international education, training systems, and overseas skills qualifications. Additional information may be obtained from the websites of NAFSA: Association of International Educators, and AACRAO, and other websources.

Offers of Admission

Offers of admission articulate the program, campus, duration, fees, and enrolment terms and conditions.

Deferral

A student may apply for a deferral if the conditions on the latest Letter of Offer have not been met or if the student visa has not been granted. Students wishing to defer must complete a Deferral Request Form (with deferral reason) and email it to FIC Admissions for assessment.

Current ELC students who meet the transfer requirement are not permitted to defer their FIC intake. If a deferment is requested, the student's ELC grades are no longer valid to meet the requirement and the student will be subject to the current admissions policy at that time.

In most cases, deferrals will be granted upon submission of the completed form. If the deferral reason is unclear, Admissions may ask for further supporting documents for clarification. Students can apply for a second deferral if they do not meet the English Language requirements or have pending visa decisions. FIC allows students to defer a semester twice; however, if the student needs to defer an additional semester(s), they will need to reapply to FIC Admissions.

READMISSION POLICY AND PROCEDURES

REQUIRED TO WITHDRAW (RTW) STUDENTS from SFU

Students who transferred successfully to SFU but were Required to Withdraw may be granted readmission to FIC under the following circumstances:

- SFU transcript indicating the student is Required to Withdraw (RTW) is provided
- Completed online FIC application is submitted
- Complete photocopy of all passport pages is provided
- Copy of current study permit is provided

Please note: Completion of the FIC UTP Stage II program or Associate of Arts Degree (AAD) **does not** guarantee readmittance to SFU.

FORMER FIC STUDENTS

Former FIC Students (non-SFU RTW students) may be granted readmission under the following circumstances:

- Student provides a Statement of Purpose that answers the questions:
 - why the student wants to re-apply to FIC
 - what has changed for the student in their time away from FIC
 - why the student believes they will have a more successful outcome than previously
 - what is the student's plan for success if they are approved for readmittance

Additionally, the following documents must be provided:

- Completed online FIC application
- Complete photocopy of all passport pages
- Copy of current study permit
- Proof of English level result provided must be within 2 years
 - If this is not provided, the student will be required to take the Pearson Versant Test (PVT)

POOR ACADEMIC HISTORY AT FIC:

Readmission students with poor academic history (below FIC CGPA 2.0) at FIC may be subject to additional conditions of enrolment upon return. Students must accept any conditions prior to enrolment. Additional conditions of readmission are most typically:

- Student has clear study plan
- Student meets with a Student Success Coordinator to map out a study plan
- Student is enrolled full-time (minimum 3 courses per semester)
- Student must have 80% minimum attendance or will be withdrawn
- Readmission is subject to Academic Probation (AP3) conditions
- Student must achieve a GPA of 2.0 or higher in subsequent semesters

FIC program admission decisions do not constitute a guarantee of SFU admission. SFU decisions are made by SFU, based on all available applicant information. Failure to disclose or provide all transcripts is academic fraud and may result in cancellation of studies.